

COUNTY OF SAN DIEGO

2014 SEP 24 PM 2:14  
**CONFLICT OF INTEREST CODE  
BIENNIAL REVIEW REPLY FORM**

CLERK OF THE BOARD  
OF SUPERVISORS

Contact Person: KIM MILLS Telephone Number: 760-723-6332

Name of Agency: FALLBROOK UNION HIGH SCHOOL DISTRICT

Mailing Address: 2234 SO. STAGECOACH LANE FALLBROOK, CA

This agency has reviewed its conflict of interest code and has determined that:

92028

☒ **Amendments are necessary:** (Attach Amended Code)  
(Check all that applies)

- ☐ Include new positions (including consultants) which must be designated
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished
- ☐ Delete positions that manage public investments
- ☐ Revise disclosure categories
- ☐ Other \_\_\_\_\_

☐ **No amendments are necessary.** Our agency's code accurately designates all positions which make or participate in the making of governmental decisions; the disclosure assigned to those positions accurately requires the disclosure of all investments, business positions, interests in real property and sources of income which may foresee-ably be affected materially by the decision made by those designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer: [Signature] Date: 9.17.14

You must complete this report regardless of how recently your code was approved or amended. **Please return this report no later than October 1, 2014 to:**

**Clerk of the Board of Supervisors  
(Conflict of Interest Code)  
1600 Pacific Highway, Room 402  
San Diego, CA 92101**

Approved and/or authorized by the Board of Supervisors of the County of San Diego.	
Meeting Date: <u>12/2/14</u>	Minute Order No. <u>23</u>
By: <u>[Signature]</u>	Date: <u>12/2/14</u>
Deputy Clerk of the Board Supervisors	

2014 CONFLICT OF INTEREST CODE  
BIENNIAL REVIEW REPLY FORM

COUNTY OF SAN DIEGO

2014 JUL 28 PM 2 05

Contact Person: KIM MILLS Telephone Number: (760) 723-6332

Name of Agency: FALLBROOK UNION HIGH SCHOOL DISTRICT

Mailing Address: 2400 SOUTH STAGECOACH LANE FALLBROOK

This agency has reviewed its conflict of interest code and has determined that:

92028

☐ **Amendments are necessary:** (Attach Amended Code)  
(Check all that applies)

- ☐ Include new positions (including consultants) which must be designated
- ☐ Revise the titles of existing positions
- ☒ Delete titles of positions that have been abolished
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- ☐ Revise disclosure categories
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Signature of Chief Executive Officer: [Signature] Date: 7/15/14

You must complete this report regardless of how recently your code was approved or amended. **Please return this report no later than October 1, 2014 to:**

Clerk of the Board of Supervisors  
(Conflict of Interest Code)  
1600 Pacific Highway, Room 402  
San Diego, CA 92101

# **Exhibit**

## **Conflict Of Interest**

E 9270

### **Board Bylaws**

#### **RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE**

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Board of Trustees of the Fallbrook Union High School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Fallbrook Union High School District has recently reviewed its positions, and the duties of each position, and has determined that no changes to the current conflict of interest code are necessary; and

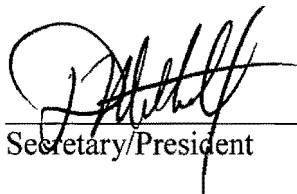
WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Fallbrook Union High School District Governing Board adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED THIS 14 day of JULY, 2014 at a meeting, by the following vote:

AYES: 5 NOES: 0 ABSENT: 0

Attest:



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Secretary/President

## Conflict of Interest Code of the Fallbrook Union High School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

## APPENDIX

### Designated Positions/Disclosure Categories

1. Category 1: A person designated in Category 1 shall disclose:

Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district.

a. Investments or business positions in or income from sources which:

- (1) Are engaged in the acquisition or disposal of real property within the district
- (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district or
- (3) Manufacture or sell supplies, books, machinery or equipment of the type used by the district

2. Category 2: A person designated in Category 2 shall disclose:

- a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
- b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

3. Full Disclosure: Because it has been determined that the district's Board members and/or Superintendent "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:

a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.

b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

#### Designated Position Disclosure Category

Board Members	1
Superintendent	1
<del>Assistant Superintendent</del>	<del>1</del>
Chief Business Officer	1
Director Finance	2
Director Food Services	2
Director Information Systems	2
Director Maintenance, Operations, Transportation	2
<del>Director Student Services</del>	<del>2</del>
Director Special Education	2
Confidential Employees	2
Principals	2
Assistant Principals	2
Activities Director	2
Athletic Director	2
Executive Assistant to the Superintendent	2
Purchasing/Finance Technician	2

#### Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes governmental decisions whether to: (2 CCR 18701)

1. Approve a rate, rule or regulation

2. Adopt or enforce a law

3. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement
4. Authorize the district to enter into, modify or renew a contract that requires district approval
5. Grant district approval to a contract or contract specifications which require district approval and in which the district is a party
6. Grant district approval to a plan, design, report, study or similar item
7. Adopt or grant district approval of district policies, standards or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's Conflict of Interest Code. (2 CCR 18701)

Exhibit

version: December 13, 2010

reviewed: September 12, 2011

revised: *JULY 14, 2014*

FALLBROOK UNION HIGH SCHOOL DISTRICT

Fallbrook, California

**FALLBROOK UNION HIGH SCHOOL DISTRICT  
RESOLUTION NO. 01-1415  
ADOPTING A CONFLICT OF INTEREST CODE**

**WHEREAS**, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

**WHEREAS**, the Board of Trustees of the Fallbrook Union High School District has previously adopted a local conflict of interest code; and

**WHEREAS**, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

**WHEREAS**, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

**WHEREAS**, the Fallbrook Union High School District has recently reviewed its positions, and the duties of each position, and has determined that no changes to the current conflict of interest code are necessary; and


**WHEREAS**, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

**NOW, THEREFORE, BE IT RESOLVED** that the Fallbrook Union High School District Board of Trustees adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED THIS fourteenth day of July 2014 at a meeting, by the following vote:

AYES: 5 NOES: 0 ABSENT: 0

Attest:

  
\_\_\_\_\_  
Dale J. Mitchell, Ed.D.  
Secretary of the Board of Trustees

## **Conflict of Interest Code of the Fallbrook Union High School District**

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

### **APPENDIX**

#### **DESIGNATED POSITIONS/DISCLOSURE CATEGORIES**

1. Category 1: A person designated in Category 1 shall disclose:
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  - b. Investments or business positions in or income from sources which:
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    - (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district or
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2. Category 2: A person designated in Category 2 shall disclose:
  - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
  - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.



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Designated Position	Disclosure Category
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Assistant Principals	2
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Athletic Director	2
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4. Authorize the district to enter into, modify or renew a contract that requires district approval
5. Grant district approval to a contract or contract specifications which require district approval and in which the district is a party
6. Grant district approval to a plan, design, report, study or similar item
7. Adopt or grant district approval of district policies, standards or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's Conflict of Interest Code. (2 CCR 18701)